

*Initially voted by the TAC, February 19<sup>th</sup>, 2011*

### **Re-accrreditation procedure of EAPTIs**

1) Re-accrreditation process takes place **after seven years** from the accreditation. The Head Office will inform the EAPTI in advance about the time of the reaccreditation (key date is the date of initial accreditation as EAPTI) as well as relevant NAO/EWAO. If NAO or EWAO objects to the re-accrreditation of an EAPTI the TAC may invite a representative from the EAPTI to take part in TAC meeting and respond on EWAO's or NAO's remarks.

2) Each EAPTI that enters the re-accrreditation procedure should fill in the **Questionnaire for re-accrreditation** of EAPTIs, which should be sent to the EAP Head office, attn.: Daniela Renner, preferably by email [eap.admin@europsyche.org](mailto:eap.admin@europsyche.org) to be forwarded to the Registrar.

In case that dispatch of hard paper copy is needed, please send it to: EAP Head office, attn. Daniela Renner, Mariahilfer Straße 1d/3. Stock/Tür 13, 1060 Vienna/Austria,

3) Registrar's checks carefully the documents and if necessary, asks for additional documents or clarification from EAPTI, after which Registrar comprise recommendation for re-accrreditation to the TAC.

4) At each TAC meeting, TAC members discuss the reaccreditation and decide by majority of votes.

5.1) In the case of positive evaluation EAPTI is informed by the Head office about successful re-accrreditation process.

5.2) In the case that TAC members do not vote for reaccreditation process due to: changes in the training program that are not in accordance with ECP training level or involvement of EAPTI in the ethical or legal problems that seriously compromise the functioning of EAPTI, the representative of EAPTI could be invited to attend the next TAC meeting.

5.2) After the meeting with EAPTI's representative TAC members decide on acceptance of reaccreditation or withdrawal of EAPTI's status or reaccrediting institute with certain conditions to be fulfilled within agreed and realistic period of time.

5.3) In the case of conditional reaccreditation Registrar follows the fulfilment of conditions while EAPTI regularly informs Registrar and TAC of the achieved progress. If conditions are achieved within the agreed time the conditional reaccreditation automatically becomes full reaccreditation.