# **Name of Organization:**

*Abbreviation (initial letters) by which you wish to be known:*

**Contact Person’s details:**

*Name:*

*Address:*

*Phone Number:*

*Fax Number:*

*E-mail Address:*

**Condition 1:**

Does your organization: still either have psychotherapy trainings in each of six or more European countries **at or above the level required for the ECP**; or have, as members, professional organisations with trainings at this level?

Yes or No

In which countries? ………… ………… ………… ………… ………… …………

 ………… ………… ………… ………… ………… ………… …………

How many members do you have in total? ………..

How many live in European countries? ………….

**Condition 2:**

*ECP: 1.3.3.2: To become an EWAO, a European Wide Organisation (EWO) must be accredited by the EAP, which requires that: (1) Its accreditation processes must be at or above a standard compatible with the award of the ECP*

Do the standards of these trainings and accreditations in psychotherapy conform to the following points:

Post-graduate (or equivalent) level of entry (ECP: §4.1) Yes or No

About 1400 psychotherapy training hours (ECP: §4.1: TAC: § 9.3) Yes or No

Personal psychotherapy experience (250 hours) or equivalent (ECP: §4.2.1) Yes or No

Theoretical Component at ECP standard (ECP: §4.2.2) Yes or No

At least two years of practical training under supervision (ECP: §4.2.3) Yes or No

Mental health placement or equivalent professional experience (ECP: §4.2.4) Yes or No

Trainers and supervisors at ECP standard (ECP: §4.3) Yes or No

Approved completion and assessment process (ECP: §5) Yes or No

(If there are any “No” answers to the questions above, you must supply the necessary documentation, or explanation with this application form)

 **You must now supply some evidence about the existence of these trainings or accreditations at ECP level, or these professional organisations with psychotherapists at the ECP level, in at least six of the above mentioned countries.**

*(Please attach clearly labelled additional sheets, which identify the countries, the trainings and the level of training or accreditation.)*

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**Condition 3:**

*ECP: 1.3.3.1 (2): This modality must be: either, clearly distinct from any other modality represented by a European Wide Organisation in the EAP; or it must represent the largest number of practitioners in this modality of any European Wide Organisation member of the EAP.*

Are there now other European Wide Organizations, which are also representing psychotherapists working in your modality? Yes or No

*(Please give details on an attached paper)*

How many practitioners are now represented by (i) your organisation …… (ii) other similar organizations ……

*(Please give any further details on an attached paper)*

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**Condition 5:**

ECP: 1.3.3.1 (3): It must be the only EWAO for that modality.

Are you aware of any other EWO organizations competent to fulfil the EAP requirements to be the EWAO in your modality? Yes or No

(If Yes, please give details on an attached paper, and state the reasons why your organisation should be granted the EWAO status)

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**Condition 6:**

ECP: 1.3.4.: EWAOs accredit Training Organisations and register psychotherapists in their method or modality of psychotherapy.

How do you currently accredit, or how do you plan to accredit Training Organisations and /or register psychotherapists in your method or modality of psychotherapy?

*(Please give comprehensive details on an attached paper)*

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Procedure for Accepting an EWAO:

*ECP: 1.3.3.3. The EWO will be referred to the European Wide Organisations Committee (EWOC) who will have a process to check the details of their application. This process may involve the Registration Committee and the ETSC. If the organisation seems suitable, they will be recommended to the Governing Board for approval as an EWAO.*

*ECP: 1.3.3.4. The EWAO must reapply every seven years to renew its accrediting status. There may be a fee for considering reapplications, which will be set by the EAP. These criteria are in the Procedures for EWOC.*

The application form for an EWAO must be completed by an already existing EWO, or by an organisation who fits all the EWO criteria, or must be completed by an EWAO applying for re-accreditation within 7[[1]](#footnote-1) years after the first acceptance as an EWAO, or multiples thereof.

Three copies of the application form and all accompanying supplementary material must be sent to the EAP Head Office, Mariahilfer Strasse 1d/13, 1060 Vienna, Austria, at least six weeks before the next EWOC meeting. Receipt of this information will be sent by e-mail to the EWO contact person. If this application is received in good time (about six weeks) before the next EWOC meeting (mid-February, end June, mid-October), the application will be considered at that meeting, otherwise it will be announced at the meeting and considered at the next meeting.

A representative of your organisation must be present at the first EWOC meeting where your application to become an EWAO is considered. That representative must have a reasonable ability to communicate in English, or someone with them to translate. If everything is in order, two assessors for the scrutiny of “EWAO status” will be appointed at that meeting. Usually one assessor from a method quite close to yours, and one assessor from a more different method is chosen, if possible. Your representative should bring two extra copies of your full application to that meeting for the assessors.

They will study the application and the accompanying documentation and should each produce a separate written report, by post or e-mail, six weeks before the next EWOC meeting. Copies of these reports will be sent to the Head Office, the Chairperson(s) of EWOC, and to your contact person. You have the right to make a written response to these reports. This should be sent to the EAP Head Office, the Chairperson(s) of EWOC and the assessors. It is sometimes the case that the assessors will have some questions of clarification, or will want some supplementary information before they can complete their report. This should be supplied to both assessors by e-mail, fax or post, as soon as possible. If all the answers and requests for supplementary information have not been supplied satisfactorily at least six weeks before the next EWOC meeting, the reports of the two assessors will probably have to be held over to the next EWOC meeting after that.

The Chairperson of EWOC must inform you six weeks before the EWOC meeting, whether your application will be heard at that meeting, or not, to enable a representative of your organization to make travel arrangements. If your EWAO application is not going to be heard, because of any complications or delays etc., there is no need for a representative of your organization to be present at that meeting, though, of course, they will be welcome at attend as an observer or as an EWO.

At the EWOC meeting, where the assessors make their report, a representative of your organisation must be present; otherwise the application will be held over to the next EWOC meeting. Your representative must be available to answer any questions from the EWOC members.

If the EWOC meeting decides in favour of your application to become an EWAO, this decision is announced at the European Training Standards Committee meeting and must be ratified by a vote of acceptance by the EAP Board. The meeting schedule usually allows all this to happen at the same weekend. Your organization is then liable to pay the EWAO fee (1.500,-- Euros) to the EAP Treasurer. Details of your organization will be put onto EWAO section of the EAP website by the EAP Head Office.

1. Prolonged from 5 to 7 years AGM Valencia, July 2012 [↑](#footnote-ref-1)